## **Privacy policy**

Software Technologies (Softech) values the privacy of those who visit our Web sites (<a href="www.softech.ru">www.softech.ru</a> and hr.softech.ru). We think it is important for you to understand when and why we collect personally identifiable information and how we may use it. This Privacy Policy explains how Softech collects and utilizes your personal information when you use our Web sites.

While browsing our Web sites, you may be able to access the Web sites of our affiliates and third parties through a hyperlink. Softech assumes no responsibility for the privacy practices of third parties' Web sites and suggests you review the privacy statements/policies on such Web sites before sharing your personally identifiable data.

Softech collects certain personal information such as your name, e-mail address, and phone number when you submit an inquiry to us using contact forms available on our Websites. This information is used for the sole purpose of contacting you with our response to your inquiry.

Certain information, such as the Internet Protocol (IP) address of your computer, may be stored through the use of "cookies" intended to speed access to Softech information and services. A cookie is a small file that can be used to tell us when you visit our Web sites and track your browsing preferences. Softech does not use cookies to store information such as your name, telephone numbers, or other information you provide.

We will never rent, sell, or lease any of the personally-identifiable information we collect from you to third parties. We will not share your personally identifiable information with third parties, unless such disclosure is required by law.

Softech will take reasonable and prudent precautions to ensure that your personally identifiable data is protected against unauthorized access, use, or disclosure.

We may revise this Privacy Policy to keep it up to date with Softech products, services and Web pages.